Example of a Complete Mentoring Action Plan

Career Vision: I envision myself working in a nurse practitioner-led clinic in the Toronto area, providing comprehensive primary care services (including health promotion and disease prevention) to my own roster of patients

Long-Term Goal: In two years, I will graduate with my Combined Master / Primary Healthcare Nurse Practitioner Certification and pass the Canadian Nurse Practitioner Exam to be able to practice as a Primary Healthcare Nurse Practitioner in Canada.

Short-term Goals	Action Steps	Resources	Timelines	Indicators of Success
Broaden my knowledge and clinical experience beyond acute care to include practice in primary care and the community	In order to achieve this goal I will: • do a search for job opportunities in community settings and primary healthcare facilities • seek opportunities to shadow other nurses in their healthcare settings • take courses that focus on primary health care and community nursing	 online job search engines search both internal and external job postings fellowship opportunities within my organization manager Human Resource Department 	In 3 months In 6 months	 Obtained a casual/part-time position in a community setting or primary healthcare facility Attended 2 or more continuing education courses
Network with primary healthcare nurse practitioners	In order to achieve this goal I will: • register for the e- Mentorship program and be paired with a mentor who has gone	 Career Development Officers from the e- Mentorship Program mentor colleague nurse practitioners 	In 6 months In 8 months	 relationship with mentor begun attended 2 or more conferences

	through a similar career journey visit clinics where NPs work and introduce myself attend upcoming nursing practitioner conferences join nursing advisory committees, professional organizations (e.g.,	 manager professional associations (e.g., RNAO) 	In 3 months	joined 1 or more professional organizations or councils
Successfully complete all	RNAO, NPAO etc.) I order to achieve this goal I will:	classmates and alumni	In 2 years	Obtained B+ or higher in all
courses required for the Combined MN / Primary Healthcare	 join a study group communicate with past students for study tips develop a study schedule and keep it 	 school's learning centre library study guides professors manager 		courses
Nurse Practitioner Certification Program	 consistent work part-time to be able to focus on my studies look into financial assistance 	• financial advisor		

Mentoring Action Plan Template

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Long-Term Goal:

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	In order to achieve this goal I will:			
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